

MLP

MATENGE LEGAL
PRACTICE



info@matenge.com
nmatenge@matenge.com



TELEPHONE NO.
+267 3110911
+267 75092217

**PLOT 17573,
MOSOKAPHALA CRESCENT
GABORONE WEST
PHASE I BKT**

FEE SCHEDULE 2022

1. FILE OPENING	P 1,500.00
a) Letters (generally)	P 800.00
b) Letter of demand	P 800.00
c) Appearance to defend	P 2,500.00
d) Special power of attorney	P 1000.00
e) Certificate of indebtedness	P 800.00
f) Receipt and perusal of documents	Time taken by Attorney
g) Company Resolution	P 850.00
h) Settlement agreement	Time taken by Attorney
i) Acknowledgement of debt	Time taken by Attorney
j) Service of Documents (local)	P 250.00
k) Service of documents (outside)	P 350.00
	Plus mileage at P5.00/km
2. CONSULTATION, RESEARCH AND ATTENDANCE OF MEETINGS	P 1500.00 per hour
3. DRAFTING SUMMONS	
a) High Court	P 3500.00
b) Magistrate Court	P 3000.00
4. DRAFTING OF NOTICE OF MOTION AND AFFIDAVIT AT P1800 PER HOUR	
a) Notice of Motion	
b) Supporting Affidavit	
c) Replying Affidavit	
d) Answering Affidavit	
e) Discovery Affidavit	
f) Plea	
g) Declaration	
5. APPEARANCE AT COURT	
a) Industrial Court	P 1,500.00 p/hour
b) Magistrate Court	P 1,500.00 p/hour
c) High Court	P 1,800.00 p/hour
d) Court of Appeal	P 2,000.00 p/hour
6. APPLICATION FOR DEFAULT JUDGEMENT AND WRIT	
a) ALL COURTS	P 3,000.00
b) GARNIHSEE ORDER	P 3,500.00
7. URGENT APPLICATION	P 20,000.00
8. REGISTRATION OF WILLS	P 10,000.00
9. REGISTRATION OF TRUSTS AND TRUST	P 15,000.00
10. ANNUAL TRUST ADMINISTRATION FEE	P 2,500.00
11. MEDIATION AND ARBITRATION FEE (PER MEETING)	P 5,000.00
12. DISBURSEMENT FEE (PER TRANSACTION)	P 650.00

TIME TAKEN
BY ATTORNEY
CHARGED AT
HOURLY RATE

